



**Ark Design Construction & Roofing, Inc.  
9470 Deschutes Rd  
Palo Cedro, CA 96073**

Subject: NOTICE OF AWARD OF PROJECT

Property Owner: Good News Rescue Mission  
Project Address: 1411 Spruce Street

Dear Contractor:

This is to inform you that the above-listed project has been awarded to you by the property owner.

The contract documents are scheduled to be signed (TBD) at 2842 S Market St Redding, CA 96001, at which time the owner will also conduct a pre-construction conference.

At this time, please submit a revised list of subcontractors or material suppliers if there has been any change. Additionally, please submit to the owner a full list of any proposed substitutions for the materials specified within 10 days of this letter.

Prior to signing the contract agreement, please furnish the Good News Rescue Mission Construction Manager with certificates of insurance showing that you have insurance coverage as indicated below:

- A. Workmen's Compensation Insurance as required by the Labor Code.
- B. Comprehensive General Liability Insurance of One Million Dollars (\$1,000,000.00) combined single limits.
- C. Other insurance required by State Law.
- D. Each insurance certificate (except for Worker's Compensation) shall contain an endorsement stating that THE GOOD NEWS RESCUE MISSION, ITS OFFICERS, AGENTS, and EMPLOYEES ARE COVERED AS ADDITIONAL INSURED.



- E. Certificates of insurance for Worker's Compensation shall contain the following specific endorsement:

"IT IS AGREED THAT SUCH INSURANCE AFFORDED BY THIS POLICY ALSO APPLIES TO THE CITY OF REDDING AS AN ADDITIONAL INSURED, BUT ONLY WITH RESPECT TO EMPLOYEES HIRED BY, AND INCLUDED ON THE PAYROLL OF, THE NAMED INSURED PERFORMING WORK FOR THE ACCOUNT OF SUCH ADDITIONAL INSURED. IT IS ALSO AGREED THAT ANY NOTICE TO OR FROM THE NAMED INSURED OF REDUCTION IN OR TERMINATION OF COVERAGE UNDER THE POLICY SHALL BE GIVEN TO THE ABOVE ADDITIONAL INSURED. ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN THE SAME."

- F. Each certificate of insurance shall also state that THE POLICIES SHALL NOT BE REVOKED OR ANY COVERAGE REDUCED UNTIL TEN (10) DAYS WRITTEN NOTICE THEREOF SHALL HAVE FIRST BEEN GIVEN TO THE CITY OF REDDING.

After the contract documents have been executed, a copy will be returned to you.

If you have any questions, please don't hesitate to contact me at 530-276-4308.

Sincerely,

Joshua Johnson  
Construction Manager  
Good News Rescue Mission