



## **SPECIFICATIONS**

**FOR**

**GNRM Micro Shelters**

**1411 Spruce Street**

**BID SCHEDULE NO.: 1001**

**DATE: November 29, 2024**

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Prepared By: Good News Rescue Mission  
Construction Division  
2842 S Market St, Redding, California 96001

**Set No. \_\_\_\_\_**

**Checked By \_\_\_\_\_**

**For information concerning this project, contact Joshua Johnson 530-276-4308.**



## HOUSING LOAN PROGRAM

### NOTICE INVITING BIDS

Subcontractors are invited to bid on the following dwelling rehabilitation project:

Bid Number: 1001

Owner: Good News Rescue Mission, Emergency Housing Site

Job Address: 1411 Spruce Street

TOUR: An inspection tour can be scheduled by appointment. Please visit the project site and contact Joshua Johnson at 530-276-4308 with any questions.

BID OPENING: Submit written bids on the attached forms to: Desk Receptionist, Good News Rescue Mission 2842 S Market St Redding, California 96001.

BIDS WILL BE OPENED:

Time: 3:00 p.m.

Date: Wednesday, December 4, 2024



## INSTRUCTIONS TO BIDDERS

### I. INTRODUCTION

Each proposal shall be made in accordance with the plans, specifications, and MODIFICATIONS, and contract documents prepared by the Good News Rescue Mission.

### II. DEFINITION OF TERMS

#### A. Contract Documents

The contract documents consist of the Notice Inviting Bids; Instructions to Bidders: Proposal; Agreement; Architectural Plans and supporting documents; General Conditions and Specifications; Supplemental Plans and Specifications; Contract Bonds and Addenda, if any.

#### B. Contract

The contract is the written agreement covering the performance of the work and the furnishing of labor, materials, tools, and equipment in the construction of the work.

It includes supplemental agreements amending the work contemplated, and which may be required to complete the work in a substantial and acceptable manner.

Supplemental agreements are written agreements covering alterations, amendments, or extensions to the contract and include contract change orders.

#### C. Proposal

The written proposal of a bidder to perform the work when entered onto the prescribed proposal forms, properly signed and guaranteed, and properly submitted.

#### D. Bidder



Any individual, firm, partnership, or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.

E. Contractor

The contractor is the person, firm, corporation, or authorized representative entering into the contract with the owner to perform the work required by the contract documents in the project area.

F. Owner

The owner is the property owner of the subject property that is identified as such in the agreement, or his or her authorized representative.

G. Housing Specialist

Housing Specialist means the City of Redding staff member designated as such or an authorized representative of the Housing Manager.

H. City

The City means the City of Redding, California, within which the project area is situated.

I. Project Area

The Project Area means the specific location where the work is to take place.

J. Date of Execution

The date on which the contract is signed by the owner or the owner's authorized representative.

K. Days



Unless otherwise specifically stated, the term "days" shall be understood to mean calendar days.

#### L. Work

The term "work" means all the work specified, indicated, shown, or contemplated in the contract documents, including all alterations, amendments, or extensions thereto made by contract change order or other written orders of the Good News Rescue Mission.

#### M. Plans and Specifications

The term "Plans" refers to the official written specifications and plans, profiles, crosssections, elevations, details, and other working drawings and supplementary drawings, or reproductions thereof, signed by the Good News Rescue Mission which show the locations, character, dimensions, and details of the work to be performed.

Plans and specifications may either be bound in the same book as the balance of the contract documents or bound in separate sets, and are a part of the contract documents regardless of the method of binding.

### III. BIDDER'S UNDERSTANDING

The bidder shall examine carefully the site of the work contemplated and the contract documents thereof. The submission of a proposal shall be conclusive evidence that the bidder has investigated and is satisfied as to the conditions to be encountered, and as to the character, quality, quantities, and any irregularities of work to be performed and materials to be furnished, and as to the requirements of the contract documents.

**COOPERATION AND COLLATERAL WORK.** The Contractor shall be responsible for ascertaining the nature and extent of any simultaneous, collateral, and essential work by others. The Owner, its workers and contractors and others, shall have the right to operate within or adjacent to the Work site during the performance of such work. The Owner, the Contractor, and each of such workers, contractors and others, shall coordinate their operations and cooperate to minimize interference. The Contractor shall



include in its Bid all costs involved as a result of coordinating its work with others. The Contractor will not be entitled to additional compensation from the Owner for damages resulting from such simultaneous, collateral, and essential work. If necessary to avoid or minimize such damage or delay, the Contractor shall redeploy its work force to other parts of the Work. Should the Contractor be delayed by the Agency, and such delay could not have been reasonably foreseen or prevented by the Contractor, the Housing Specialist will determine the extent of the delay, the effect on the Work, and any extension of time.

COOPERATION. When necessary, the Contractor shall so conduct its operations as to permit access to the Work site and provide time for utility work to be accomplished during the progress of the Work.

#### IV. PREPARATION AND SUBMISSION OF PROPOSALS

##### A. General Instructions

Proposals shall be submitted on the forms provided or copies thereof and must be signed by the bidder or bidder's authorized representative.

Any corrections to entries made on any proposal shall be initialed by the person signing the proposal. Bidders must quote on all items appearing on the proposal, unless specific directions allow for partial bids. Failure to quote on all items may disqualify the proposal. When the bids on all items are not required, bidders shall insert the words "No Bid" where appropriate.

Alternate bids will not be considered unless specifically called for in the proposal. Only proposals with the original signatures will be considered.

Modifications to proposals already submitted will be allowed if submitted in writing or by facsimile prior to the time fixed in the Notice Inviting Bids for opening of proposals.

Modification shall be submitted as such and shall not reveal the total amount of either the original or revised proposal.

*In order to ensure consideration, the proposal should be enclosed in a sealed envelope clearly marked PROPOSAL, including the name of the job and the opening date, and then filed with the Desk*



*Receptionist at the Good News Rescue Mission, 2842 S. Market Street, Redding, California 96001, before the time set forth in the Notice Inviting Bids. Proposals received after the time indicated will be returned unopened.*

#### B. Substitutions

To obtain approval to use unspecified products, bidders shall submit written requests to the Good News Rescue Mission at least five (5) days before the bid opening date. Requests received after this time will not be considered. Requests shall clearly describe the product for which approval is asked, including all data necessary to demonstrate acceptability. If the product is acceptable, the Housing Specialist will approve it as an addendum to be issued to all prime bidders on records.

#### C. Contract Form

As a convenience, bidders are provided sample contract documents which include a complete set of bidding and contract forms. These are to serve as an illustration only and are not to be detached from the package and submitted with the proposal. Separate copies of bid forms are furnished for that purpose.

#### V. LIST OF SUBCONTRACTORS AND MATERIAL SUPPLIES

Each bidder shall submit with bidder's proposal, a list showing the name, address, license number, and type of work to be performed by each subcontractor who will be employed by the contractor; and the name and address of each material supplier to be utilized in performance of the work. After award of the contract, if additional subcontractors or material suppliers are needed, the contractor will submit in writing to the owner for approval the name, address, license number, and type of work to be performed by each additional subcontractor, and the name and address of each additional materials supplier, c/o the Good News Rescue Mission, 2842 S Market St, Redding, California 96001.

#### VI. SUBCONTRACTS



The bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract:

- A. Must be licensed in accordance with the provisions of chapter 791, Statutes of 1929, State of California, as amended, and must be acceptable to the Owner and the City after verifications of current eligibility status; and
- B. For all subcontracts greater than \$10,000, the subcontractor must submit Certification by Proposed Subcontractor Regarding Equal Employment Opportunity, (HUD-950-2), Certification of Bidder Regarding Section 3 and Segregated Facilities, and a Contractor Section 3 Plan Format. Approval of the proposed subcontract award cannot be given by the owner unless and until the proposed subcontractor has submitted the Certifications and/or other evidence showing that subcontractor has fully complied with any reporting requirements to which subcontractor is or was subject.

Although the bidder is not required to attach such Certifications by Proposed Subcontractors to his or her bid, the bidder is hereby advised of this requirement so that appropriate action can be taken to prevent subsequent delay in subcontract awards.

#### VII. WITHDRAWAL OF PROPOSALS

Any bidder may withdraw his or her proposal personally, by facsimile or other written request at any time prior to the scheduled time for opening of the proposals. No bidder may withdraw a proposal after the time set for opening thereof. Negligence on the part of the bidder in preparing a proposal shall not constitute a right to withdraw the proposal subsequent to the opening of proposals.

#### VIII. PRESENCE OF BIDDERS AT OPENING

At the time and place fixed for the opening of proposals, the contents of all proposals will be made public for the information of all bidders and other interested parties who may be present in person or by representative.

#### IX. PRICES





In the case of discrepancy between unit prices and totals, unit prices will prevail. The bidder must include the base bid price and all alternates shown on the bid form. No segregated bids or assignments will be considered. Unit prices will be used only when indicated in the specifications.

#### X. AWARD AND EXECUTION OF AGREEMENT

The contract will be awarded on the basis of the apparent low bidder, including full consideration of the base paid price and any alternates.

The Owner and the City reserve the right to accept any bid and to reject any and all bids, to waive formalities of bidding, or to negotiate contract terms with the various bidders, when such is deemed by the Owner to be in the Owner's best interest.

The Owner reserves the right to disqualify bids, before or after the opening of proposals, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder.

Each Bidder shall be prepared, if so requested by the Owner and the City, to present evidence of Bidder's experience, qualifications, and financial ability to carry out the terms of the Contract.

The awardee of any bid greater than \$10,000 must submit a Certification by Bidder Regarding Equal Employment Opportunity (HUD-950.1), Certification of Bidder Regarding Section 3 and Segregated Facilities, and a Contractor Section 3 Plan Format. These certifications must be fully completed and executed when submitted prior to execution of the Contract.



**NOTICE TO OWNER - CALIFORNIA LIEN LAWS**





## Verification of Construction Contractor/Subcontractor Eligibility

DATE:

TO: Department of Housing and Community Development State HOME Program Representative

FROM: Labor Standards Coordinator

SUBJECT: Construction Contractor/Subcontractor Eligibility

This is to inform you that Make America Great Construction, License Number 01011776, is the selected bidder for the Trump project, #2024-00. The name of the business, its address, and the owner's name are:

Business Name: *Make America Great Construction*

Business Address: *P.O. Box 12345, Redding CA 96001*

Business Owner: *Donald Trump*

Please verify the current federal eligibility status of this contractor/subcontractor. This office has contacted the State Contractors' License Board and verified that this contractor is presently licensed and in good standing with the State of California.

Sincerely,

Steve Hagan, CITY OF REDDING

I have verified that the above-named construction contractor/subcontractor does not appear on the "List of Parties Excluded from Federal Procurement or Non-procurement Programs."

Verified by <http://sam.gov>\* January 01, 2020  
HOME Program Representative Date

\*Note: See attached document



## STANDARD CONTRACT LANGUAGE REQUIRED FOR ALL CONTRACTS AND SUBCONTRACTS

1. The Civil Rights, HCD, and Age Discrimination Acts Assurances:

During the performance of this Contract, the Contractor assures that no otherwise qualified person shall be excluded from participation or employment, denied program benefits, or be subjected to discrimination based on race, color, national origin, sex, age, or handicap, under any program or activity funded by this Contract, as required by Title VI of the Civil Rights Act of 1964, Title I of the Housing and Community Development Act of 1974, as amended, and the Age Discrimination Act of 1975, and all implementing regulations.

2. State Nondiscrimination Clause:

- a. During the performance of this contract, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of the following: race, religion, color, national origin, ancestry, disability, medical condition, marital status, age (over 40) or sex. Contractors and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment.

Contractors and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7258.0 et seq.) The applicable regulations of the Fair Employment and Housing Commission



implementing Government Code, Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as if set forth in full, Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

- b. This Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

## EQUAL EMPLOYMENT OPPORTUNITY

*Check the applicable boxes and file the required documents that apply:*

### **EEO REQUIREMENTS:**

#### **For All Solicitations and Contracts:**

- Include Standard Contract Language Required For All Contracts And Subcontracts (Form IX-A-1); This includes rehabilitation contracts between homeowners and construction contractors.
- Verification of Construction Contractor and Subcontractor Eligibility (II-E-1)

#### **For ALL Solicitations and Contracts/Subcontracts issued for HOME/CDBG-funded construction activities in excess of \$10,000 must include the following:**

- Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity (Form IX-B, Form IX-C, and Form IX-D)
- Complete the applicable MBE/WBE Good Faith Effort document - file in EEO Binder
- Incorporate the Minority/Women=s Business Enterprise Clauses in the Bid Documents (Sample Form IX-M)
- Standard Equal Opportunity Clause (Form IX-E) (both solicitation for bid and contract/subcontract)



- Standard Federal Equal Employment Opportunity Construction Contract Specifications (Form IX-F) (both solicitation for bid and all contracts and subcontracts on the HOME/CDBG project or program)

*\*If the contract/subcontract is for housing rehabilitation costing more than \$10,000 and is between a property owner and a construction contractor, the above documents need only be referenced by inserting the following phrase: The construction contractor hereby agrees to abide by the requirements of Executive Order 11246 and all implementing regulations of the Department of Labor. Complete and maintain copies of a list of the contractor=s federal and non-federal projects within the covered area (Form VIII-F).*

**For All Rental and Homebuyer Projects Containing Five or More Housing Units:**

- Must secure a written affirmative action program, that complies with Executive Order 11246, Section 503 and Vietnam Era Veteran=s Readjustment Assistance Act (VEVRAA), from all of their contractors and subcontractors (construction and nonconstruction) if the contract is for at least \$50,000 and the contractor employs at least 50 people. (HUD-935.2)
- Obtain a Affirmative Fair Housing Marketing Plan from the Property Owner  
Within 10 days of contract execution, all contractors must submit a list of all construction subcontractors over \$10,000 to the applicable area office of the U.S. Department of Labor (DOL), Office of Federal Contract Compliance Programs (Form IX-G Contractors= Notification of Subcontracts Awarded).

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Print Name, Title

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Signature

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Date



**CONTRACTORS:**

**IF YOU DO NOT HAVE A COPY OF THE  
GENERAL CONDITIONS AND SPECIFICATIONS  
REQUEST A COPY FROM THE HOUSING SPECIALIST.**

**YOU WILL BE RESPONSIBLE FOR THE  
REQUIREMENTS CONTAINED IN THE  
GENERAL CONDITIONS AND SPECIFICATIONS.**





## **GOOD NEWS RESCUE MISSION INSURANCE REQUIREMENTS FOR CONTRACTORS**

The Contractor shall procure and maintain for the duration of the contract insurance for claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The cost of such insurance shall be the Vendor's responsibility. Certificates of insurance meeting the following requirements shall be provided to the Good News Rescue Mission within fifteen (15) working days from the Good News Rescue Mission's written notification of approval to award the contract/purchase order. Failure to provide the insurance certificates meeting the Owner's requirements within fifteen (15) working days may cause the bid to be rejected and the contract awarded to the next low bidder.

**NOTE: The City of Redding is now using the online insurance program PINS Advantage. Once you have been awarded a contract with the City of Redding you will receive an email from the City of Redding's online insurance program requesting you to forward the email to your insurance provider(s). Please see attached flyer regarding PINS Advantage.**

### **Minimum Scope of Insurance**

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage
2. Insurance Services Office covering Automobile Liability, owned, non-owned and hired.
3. Workers' Compensation insurance as required by the State of California and Employers' Liability insurance. The Workers' Compensation insurance must be accompanied by a Waiver of Subrogation endorsement. If the Consultant/Contractor is a sole proprietor they must sign a "Workers' Compensation Declaration".



The following four items to fulfill the insurance requirement are needed:

1) **Certificate of Insurance**; Certificate holder shall be: Good News Rescue Mission, its officers, officials, employees and volunteers, 2842 S Market St, Redding, CA 96001.

2) **Additional Insured Endorsement** — this is separate from the Certificate and must have the policy number on it linking it to the policy because the City does not accept "Blanket Additional Insured Endorsements"; and

3) **Evidence of primary language** either by endorsement or the actual page(s) of the policy typically found in the "Other Insurance" section of the policy.

4) **Transfer of Rights of Recovery Against Others (Waiver of Subrogation)** either by endorsement or the actual page(s) of the policy.

### **Minimum Limits of Insurance**

Vendor shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate for bodily injury, personal injury and property damage. **If Commercial General Liability insurance or other form with a general aggregate limit is used, the general aggregate limit shall be twice the required per occurrence limit.**

2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

3. Employers' Liability: \$1,000,000 per accident for bodily injury or disease

### **Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to and approved by the City and the Owner. At the option of the Owner, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers, officials, employees and volunteers; or the



Contractor/ Subcontractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.

### **Other Insurance Provisions**

The General Liability and Automobile Liability policies are to be accompanied by appropriate ISO Primary, Additional insured and Waiver of Subrogation endorsements to contain the following provisions where applicable:

1. The Good News Rescue Mission, its officers, officials, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of work performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations of the scope of protection afforded to the Good News Rescue Mission, its officers, officials, employees, agents or volunteers.
2. For any claims related to this project, the Contractor insurance coverage shall be primary insurance as respects the Good News Rescue Mission, its officers, officials, employees, agents or volunteers. Any insurance or self-insurance maintained by the Good News Rescue Mission, its officers, officials, employees, agents or volunteers shall be excess of the Contractor insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice has been given to the entity.
4. Endorsements should be provided on standard ISO forms appropriate to job. Primary, Additional Insured and Waiver of Subrogation endorsements must be provided and are separate from the certificate. These endorsements may:
  - be an additional cost to the insured
  - not be readily available
  - need to be requested from the underwriter



Preferred endorsements CG 20 10 11 85 or CG 20 26 11 85

Any insurance or self-insurance maintained by the Good News Rescue Mission, its officers, officials, employees or volunteers shall be excess or secondary of the insurance and shall not contribute with it. The Good News Rescue Mission needs either a Primary Endorsement or a copy of the actual policy that shows the event sponsor's insurance is primary ("Other Insurance" Section of the policy is acceptable).

5. We DO NOT ACCEPT endorsements or certificates with the wording, "but only in the event of a named insured's sole negligence."

6. These endorsements may incur an additional fee. Please check with your insurance agent prior to bidding.

#### **Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:

#### VII. Verification of Coverage

Contractor's insurance agent shall furnish the Good News Rescue Mission with certificates of insurance and original endorsements effecting coverage required by this clause through the City's online insurance program PINS Advantage. All endorsements are to be received via the online PINS Advantage program and approved by the Risk Management Department before the project commences.

It is recommended that you fax this document to your insurance company so they may aware of the Owner and City's Requirements. For more information contact , Risk Management at @cityofredding.org.



**TOUR AND BID NOTICE  
TO GENERAL CONTRACTORS:**

BID NO.: 1001

OWNER: Good New Rescue Mission (Emergency Housing Site)

JOB ADDRESS: 1411 Spruce Street

TOUR TIME & DATE: BY APPOINTMENT

BID OPENING TIME & DATE: December 10, 2024  
3:00 p.m.

**JOB DESCRIPTION:**

Emergency Housing Site, including the following categories: Fencing, Gates, and Screening.

Job Specs will be available on the Good News Rescue Mission Website.

**THE GOOD NEWS RESCUE MISSION ENCOURAGES WOMAN AND MINORITY-OWNED  
BUSINESS PARTICIPATION.**

For More Information Contact: Joshua Johnson at (530) 276-4308

Good News Rescue Mission, Construction Division  
2842 S Market St  
Redding, California 96001



**GOOD NEWS RESCUE MISSION  
CONSTRUCTION DIVISION**

**SUPPLEMENTAL PLANS AND SPECIFICATIONS**

BID SCHEDULE NO: 1001

OWNER: Good News Rescue Mission

PHONE: 530-276-4308 (Joshua Johnson)

ADDRESS: 1411 Spruce Street PARCEL NO.: 104-010-028

The premises will **be occupied** ~~X vacant~~ during the course of construction.

NOTE: The General Specifications attached to these documents are included as part of the Supplemental Plans and Specifications. All work shall be performed in accordance with these standards. All work shall be performed in a workmanlike manner and in conformance with local code requirements.

**Emergency Housing Sites do not require City permits.**



## Project Specifications

Good News Rescue Mission Emergency Housing Site

1411 Spruce Street

APN: 104-010-028

Updated: August 29, 2024

**NOTE: IT IS THE RESPONSIBILITY OF THE CONTRACTOR, AND/OR HIS SUBCONTRACTORS, TO SECURE ALL PERMITS, PLANS, ENGINEERING AND FEES REQUIRED BY THE CITY OF REDDING BUILDING DEPARTMENT FOR WORK IDENTIFIED IN THESE SPECIFICATIONS.**

**THE FOLLOWING PROJECT SPECIFICATIONS WILL COMPLY WITH THE STANDARDS AND REGULATIONS SET FORTH BY THE CITY OF REDDING, BUILDING DIVISION, PLANNING DIVISION, PUBLIC WORKS DIVISION, REDDING ELECTRIC UTILITY DEPARTMENT AND THE HOUSING DIVISION'S GENERAL SPECIFICATIONS.**

### **PLANS/FEES/ENGINEERING**

1. All work shall be performed in accordance with the plans and specifications and requirements and standards of the City/County.
2. Obtain any required building permits. Pay any required fees set forth by the City of Redding, Building Division, where applicable to the following specifications. **(NONE REQUIRED FOR THIS PROJECT)**
3. The contractor is required to give not less than a 48-hour notice prior to starting any excavation near underground utilities belonging to City of Redding, PG&E, AT&T, or other communications. Call Underground Service Alert (USA) 811 or 800-227-2600. Charter Communications facilities, call (530) 241-7300. REU 339-7200.



## FENCING, GATES & SCREENING

### SCOPE OF WORK

Install 350 linear feet of fencing on the east and north sides of the property.

All fencing to be permanent BLACK powder-coated, galvanized chain link 2" 9-gauge with tension wire at top and bottom.

Install (2) 4' wide access gates and (3) Double 8' wide access gates and Knox box per spec. (Keynote #18)

Chain link gates are to bear in 2" frame with cross member.

All fencing and gates are to have privacy slats. Color to be green.

\*\*\*\*NOTE\*\*\*\*Change the 20' gate on Spruce St to a Double 8' access gate.

Furnish and install privacy slats to the neighboring fence on the west property line

Please let us know if there are any questions related to this scope of work and project details.

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**Joshua Johnson**

Good News Rescue Mission, Construction Manager

(530) 276-4308